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31 December 1986

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MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for  
the Period Ending 31 December 1986

1. Events of Major Interest That Have Occurred During the  
Preceding Week:

a. The Office of Logistics reports that the New Headquarters Building ground floor of the north tower and computer areas are being heated by the building air handlers with steam from the Powerplant. Heating equipment serving these areas are being tested. The air handlers will be manually controlled for the next several months.

\* b. OL reports that the power and heat have been turned on at the Route 123 Security Control Center (SCC). Painting and other finish work are underway and is scheduled for completion in January. The Security Protective Officers are scheduled to move into the SCC on 31 December.

c. Except for minor punch list items, OL reports that all Bid Package 4 work in the North Parking Lot is complete. The last major item of work, striping the lot and activation of lights was completed on 26 December.

d. The George Hyman Construction Co. began excavating for another suspected leak in the south side chilled water line on 29 December. The line was excavated in an area previously identified by ultrasonic testing as a possible location of a leak. Further ultrasonic tests are scheduled on 5 January. Based on the data, a joint decision will be made by the Facilities Management Division, OL, and the New Building Project Office, OL, as to whether a situation exists which merits further excavation of the chilled water line.

\* e. OL reports that the Design Contest Entries by Agency employees, for decorating the fitness jogging tunnel

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in Headquarters are on display in the Fine Arts Commission Exhibit Hall, 1D corridor from 29 December until 25 January. The Egg Decorating Traditions will remain on display for an extended period due to the January show cancellation by the Equal Employment Black History Coordinator. [redacted]

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f. During mid-1986, a large number of zones and detectors in the fire alarm system were found inoperative due to many renovations over the years and limited GSA documentation. In response, Engineering, OL, initiated the repair and documentation of the fire alarm zones and it is 90% complete. This is an interim measure in anticipation of a total fire alarm system upgrade which will be part of the Existing Headquarters Building rehabilitation project.

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j. On 19 December, ten contractors were notified that Real Estate and Construction Division, OL, would have the construction documents for the reconstruction [redacted] available for pick up on 23 December. To date, eight of the ten contractors invited to bid have received the construction documents and/or plan to attend the prebid-opening conference held on 30 December. The bid opening is scheduled for 30 January with construction to begin in mid-February 1987. [redacted]

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m. A final inspection of the new office space for the Office of Personnel [ ] was conducted by Real Estate and Construction Division, OL, on 22 December. After a few minor corrections, the office personnel will move in on 9 January 1987. [ ]

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n. Real Estate and Construction Division, OL, (RECD/OL) representatives met with General Services Administration (GSA) personnel on 24 December, regarding the cost estimate to move [ ]

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[ ] The total estimated cost for the FS move is approximately \$600,000. RECD will review these figures and reply to GSA no later than 9 January. [ ]

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o. The Printing and Photography Division, OL, (P&PD/OL) received the first components of the new Dicomed Color Graphics COM Recorder. This equipment, when combined with the existing color graphics system, will allow P&PD to double its computer graphics capability. In addition, a Microvax Command Console will be installed which will allow P&PD to direct the output of both systems simultaneously and communicate with the Agency's VM mainframe. [ ]

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2. Significant Events Anticipated During the Coming Week:

The Executive Director will travel with the Director of Logistics and the Chief, Supply Division, OL, and will depart 5 January TDY [redacted] on a fact-finding trip. [redacted]

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*JMR* John M. Ray

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